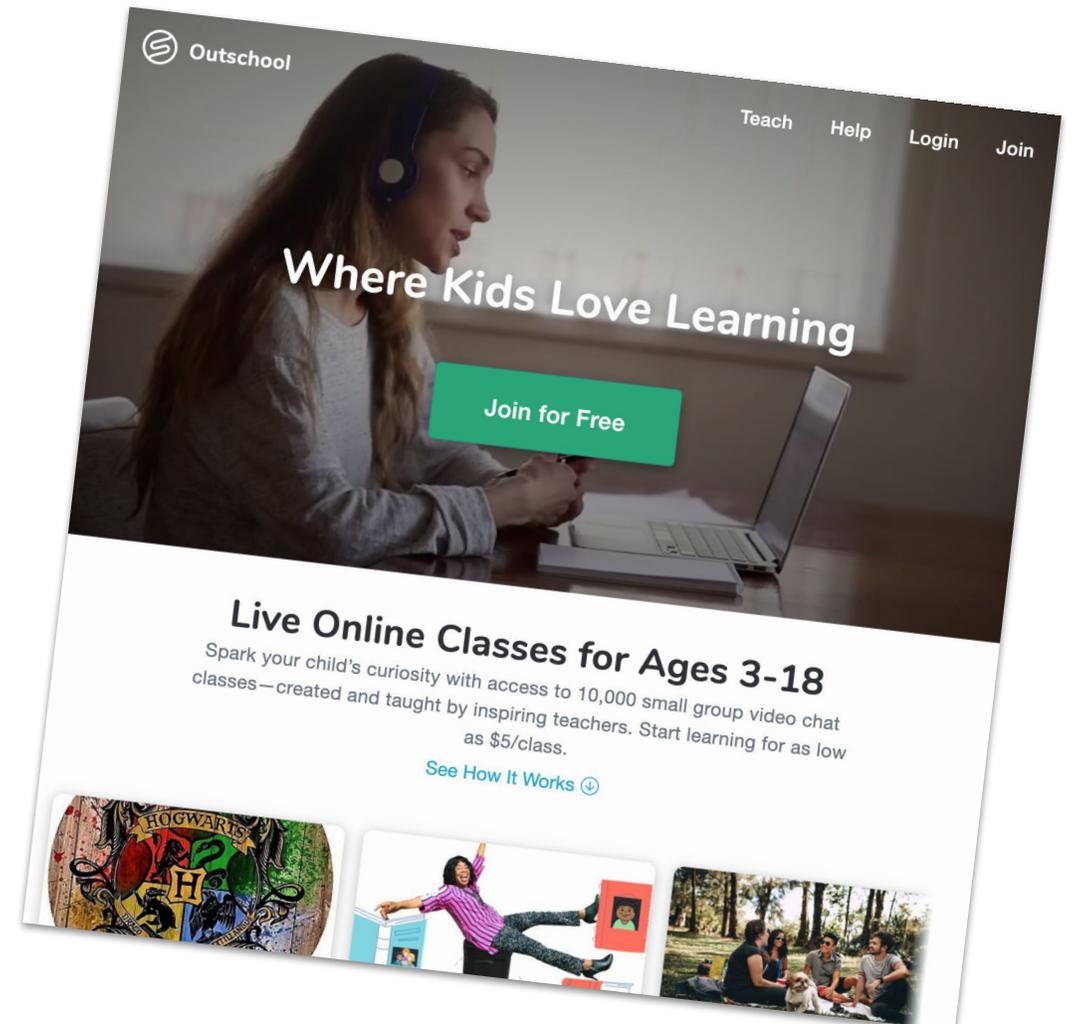


# Teaching Online

# What is Outschool?

**Outschool** is a community marketplace of online classes for kids. We provide a platform for teachers to organize, promote, and deliver online classes. Teachers choose what they want to teach, when to schedule their classes, and how to price them.



# Overview

## This webinar will cover:

- ✓ How to get started (including some tips on using Zoom)
- ✓ Teaching online: the basics
- ✓ Online classroom management
- ✓ Quizzes, Homework & Interventions
- ✓ Other Outschool resources





# Getting Started



In this section, we'll cover all the basic requirements for your virtual classroom.

# Set up your technology

To get started teaching online you'll need...

- **A desktop, laptop, or tablet** that is equipped with a camera, a microphone, and some speakers or headphones. Most laptops have all of this stuff built in already, as do most tablets. [See system requirements for Zoom here.](#)
- **A broadband internet connection.** [See bandwidth requirements for Zoom here.](#)
- **An online video chat app** like [Zoom](#).

# Get started with Zoom

Zoom is a video chat app you can use to host live online classes. It's what we use at Outschool, and we recommend it!

The [Zoom support library](#) has a wealth of tutorials and step-by-step instructions to help you get started quickly. You can sign up for [Zoom's live training webinars here](#).

We'll share a few of our favorite Zoom resources on the next slide.

# Get started with Zoom

- Download zoom for free [here](#).
- How to [schedule a Zoom meeting](#)
- How to [join a meeting](#)
- How to use [basic Zoom controls](#) (video, audio, sharing, chat, recording, viewing participants, etc.)
- How to use [video breakout rooms](#)
- [Joining and configuring audio & video](#)
- How to [share your screen](#)



See the [Zoom video tutorial library](#) for many more step-by-step videos and articles on using Zoom!

# Zoom Basics

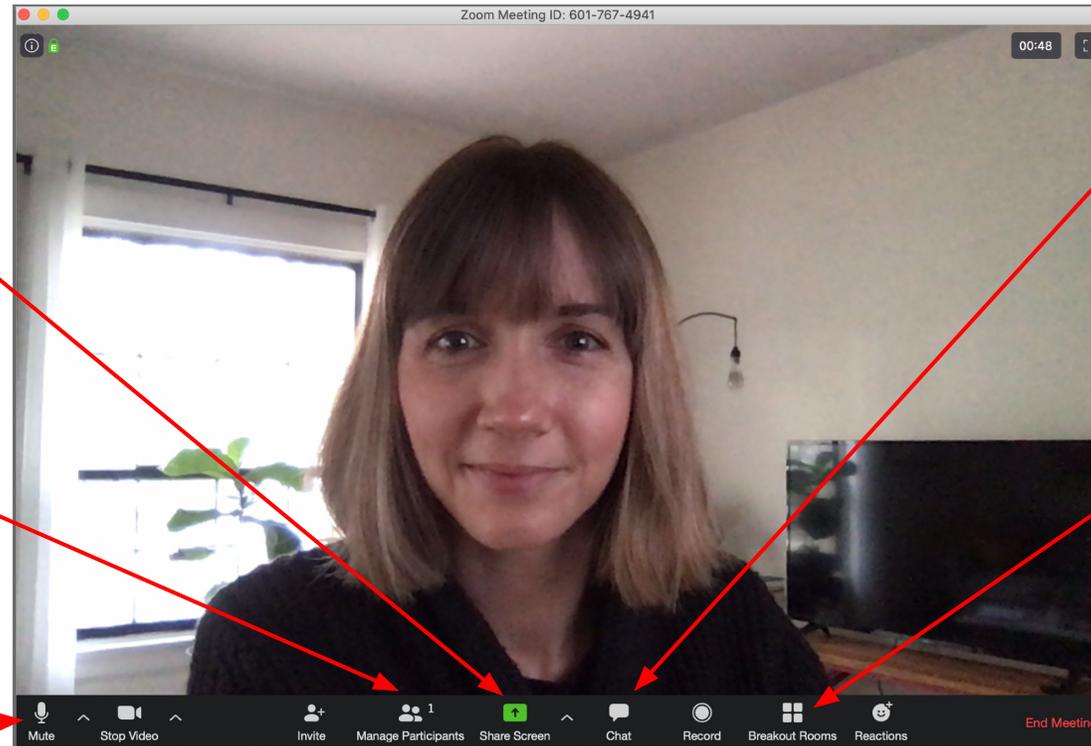
## Share Screen

- Share presentations, videos, photos or other material. Just pull them up in your browser or on your desktop before sharing.

## Manage Participants

- Mute/unmute all
- Allow/disallow students to unmute themselves

## Mute/unmute yourself



## Chat

- You can chat with individuals or the entire class.
- Set so that students can chat with the whole class or just you

## Breakout Rooms

- Break your class into small groups
- You can switch between groups to supervise students

# Zoom Breakout Rooms

The screenshot displays a Zoom meeting interface. At the top, the title 'Video Breakout Rooms' is visible. The meeting ID is 706-595-608. A toolbar at the top includes options for 'New Share', 'Pause Share', 'Annotate', 'Remote Control', and 'More'. A 'Share' button is highlighted in red. On the right, there are 'Watch later' and 'Share' options. The main area shows a 2x3 grid of video thumbnails for participants: Katherine Smith, Farah Faracías, Michael Harrington, Danny Mariscal, Matt C, and Carly Scharf. A 'MORE VIDEOS' button is located in the bottom left of the grid. The bottom of the screen features a video player control bar with a play button, a volume icon, a progress bar showing 0:13 / 3:18, and icons for 'CC', 'HD', 'YouTube', and a full-screen button.

# Build a lesson plan

Keep it simple and trust your teacher instincts!

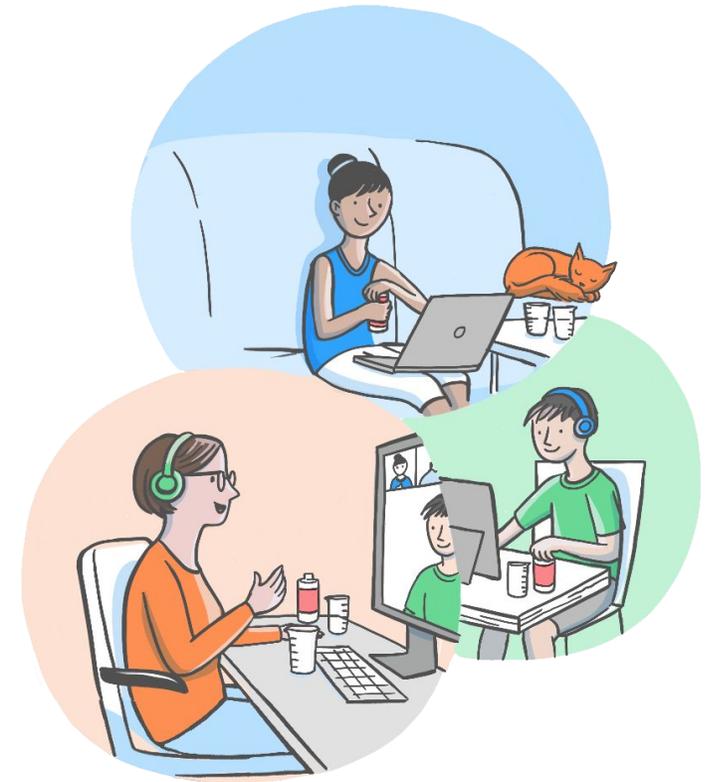
- Just like your typical school day, the best online lessons start with a simple, well-built lesson plan.
- You can probably **repurpose your existing lesson plans** to teach online.
- **Small group work, presentations, and videos can all be a part of your online lesson plans!**
- Don't worry about building the perfect lesson plan. Most students (and parents) will be really grateful to see your face and get some live instruction during these stressful times.

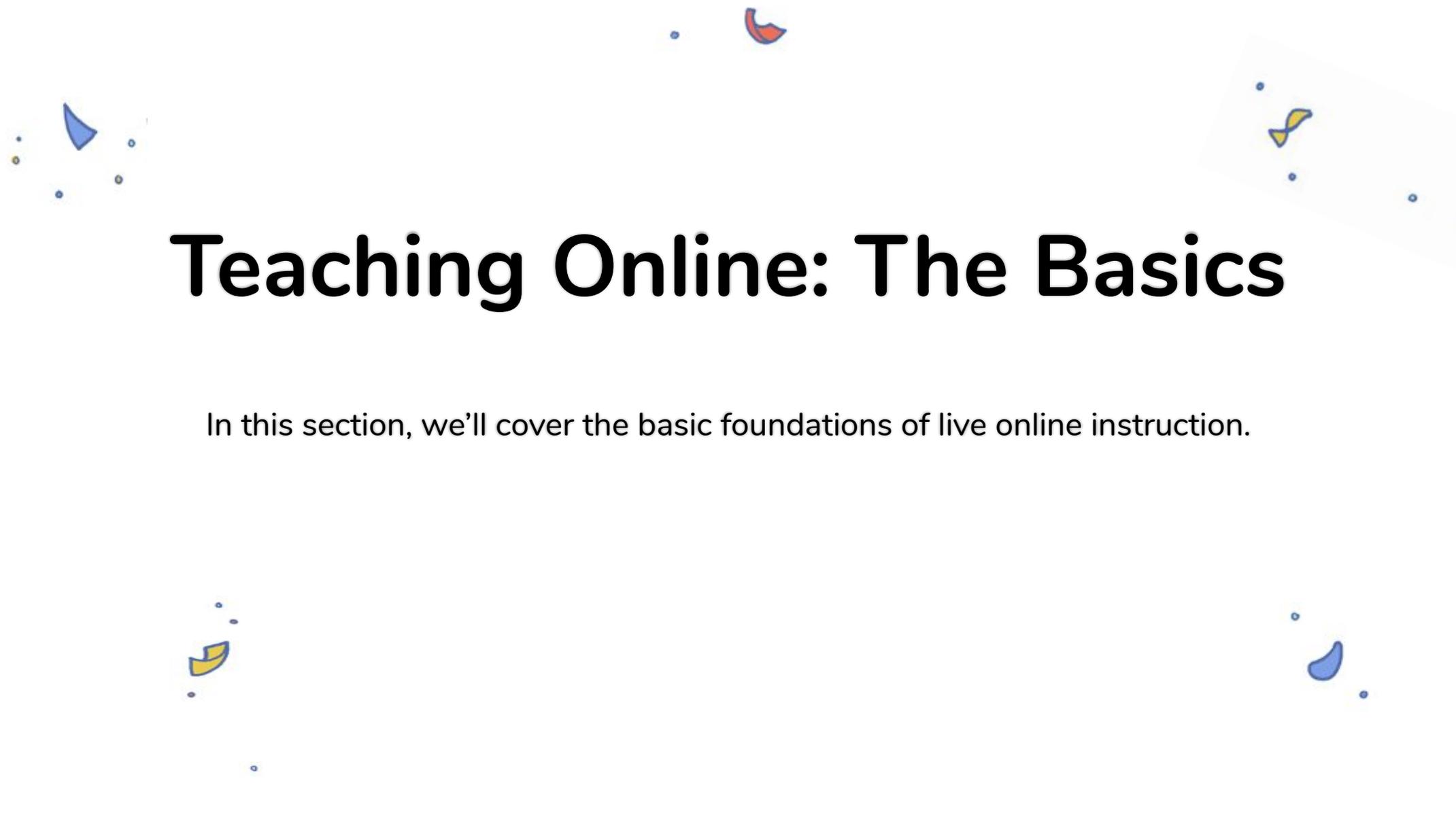


# Communicate with your students

Your school or district may provide instructions - but, if not, you'll need to **let students know where, when and how to join your online class.**

- See: how to [schedule](#) and [join](#) Zoom meetings.
- If your district has an LMS already, you can rely on that for communication.
- Or, collect a list of parent phone numbers and email addresses. Then you'll be able to send out email invites, hyperlinks, and reconnect with folks later on.
- Make sure everyone has your official school email address as well.





# Teaching Online: The Basics

In this section, we'll cover the basic foundations of live online instruction.

# Starting Class

- **Enter the video chat room early** so that you are there when students arrive and they aren't left waiting
- **Think about lighting.** Make sure your face is well-lit, and that you are not back-lit (for example, having the sun on the wall behind you will make it hard to see your face).
- **Starting class:** take a few minutes for introductions (both teacher and students) and/or attendance. If you have students new to online learning, consider reviewing the basics of using Zoom.
- **Set expectations:** remind students about appropriate behavior for the classroom. For a digital classroom, this may include rules around muting and unmuting, using video, and using a “thumbs up” to demonstrate understanding (see “check for understanding” below).

# During Class

- **Speak clearly:** teach the core lesson exactly as if you were teaching in person. Look directly into the camera and get comfortable. Remember to speak slowly and clearly, as some of your students may have low quality internet connections.
- **Use video:** Encourage students to enable their video camera so the class feels like a more social experience.
- **Use Mute:** Ask all the learners to keep themselves muted, unless they are speaking. This dramatically improves the audio quality. As meeting host, you are also able to mute students.
- **Take your time, and don't rush:** It may take some time to get used to this new format! But, don't worry - you'll get there soon.

# Keeping students engaged

- **Encourage interaction:** Ask frequent questions, facilitate discussion, and encourage questions from the learners. Your classes should be more interactive than watching a lecture - there are plenty of those on YouTube already! ;)
- **Student questions:** Have students use the “raise hand” feature to signal they want to ask a question
- **Check for understanding:** check in frequently with your students to make sure they’re following your lesson. Calling directly on particular students works great for learners who might be tempted to open other apps! Tip: ask students to give you a “thumbs up” to demonstrate they’re with you, rather than asking for verbal feedback (which can get messy with large classes).
- **Small groups:** you can break students into smaller groups using Zoom’s breakout room feature. (See: how to use [breakout rooms](#))

# Additional Resources

See more [Outschool tips and tricks](#) to get started teaching online.

Stanford has also compiled some excellent [online teaching resources](#) to help you get started.



# Online Classroom Management

In this section, we'll cover some of the key differences between live classroom management and online instruction.

# Managing a virtual classroom

- Plan for more time
- Set expectations
- Follow through
- Have resources prepared





# Quizzes, Homework & Interventions

In this section, we'll cover homework and assessments in an online classroom



# Tools for a digital classroom

- If your school or district has an LMS already, you can use it for quizzes, homework assignments, and interventions.
- Some of our favorites:

[Kahoot](#)

[Quizziz](#)

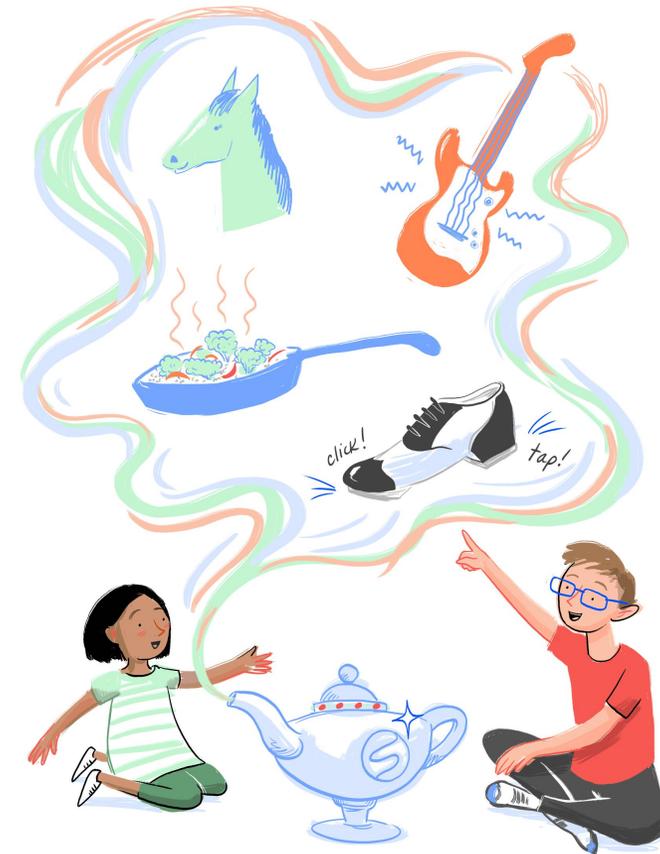
[Socrative](#)

[Quizalize](#)

[Quizlet](#)

[Gimkit](#)

See our [Online Tools for Teaching Resource List](#) for more of our favorites.





# Outschool Resources

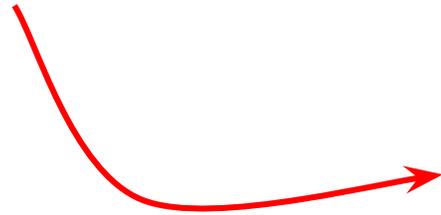
We've put together a helpful resource guide you can access and share after this webinar.

# Outschool Resources

- Outschool's [Online Teacher Training page](#)
- Join our [Online Teacher Facebook Group](#) to ask questions and share ideas with other educators transitioning to online teaching
- Outschool's [Online Teaching Resources & Tips](#)
- Outschool's [training webinars for Online Teachers](#) - Our pre-recorded webinar series for Outschool teachers with insights and tips for online teachers

# Outschool Resources

Or just...find everything on our [Online Teacher Training page!](#)

A graphic of the Outschool Online Teacher Training page, tilted at an angle. The page has a blue header with the Outschool logo and the text 'Outschool Online Teacher Training'. Below the header, it says 'Part One: Set Up Your Online Classroom'. The page is divided into three sections, each with an illustration and a title. The first section is '1. Take a Live Webinar' with an illustration of a person on a screen and hands in the foreground. The second is '2. Set Up Your Technology' with an illustration of a person at a computer. The third is '3. Ask Questions' with an illustration of a person speaking. The text for each section is as follows:

**1. Take a Live Webinar**  
Our experienced online instructors are career teachers who have successfully made the switch to teaching online. Join us for a free webinar as they break down the key steps to get started, and be sure to bring your questions.

**2. Set Up Your Technology**  
You'll need a live video conferencing platform like Zoom Meetings or Google Hangouts to get started teaching online. You can now sign up for these platforms for free if you're a teacher or administrator impacted by a school closure.

**3. Ask Questions**  
Need help adapting a lesson plan or prepping for your first class? Join our Online Teacher Community to ask questions and share ideas with other educators who've been teaching online for years. They're very welcome!

# We need you!

We need more teachers to help families impacted by school closures!

Can you help?

[Learn more and apply here.](#)

## Outschool needs 5,000 teachers to start offering online classes in the next 2 weeks

Mar 15, 2020

Our lives have changed fast. Governments have needed to take unprecedented measures to slow the spread of COVID-19. Mass school closures are now a reality and many working parents will be at home with their kids tomorrow. Outschool has worked to prepare for this by first announcing help for schools and teachers on Mar 2, and then a program to offer free live online classes to public school families in need on Mar 13.

For teachers offering classes through Outschool the past few days have been a rollercoaster. We have seen an 11X rise in enrollments as many parents look for online, interactive learning options for their kids. We need help. Our community of just over 1,000 teachers is close to being overwhelmed and we don't want to turn families away. We are looking for 5,000 new teachers to start offering classes through Outschool in the next 2 weeks.



# Thank you!

From all of us at Outschool, thank you for all you're doing to help students keep learning during this unprecedented time. We're all in this together. 💪